

Greater Detroit Agency for the Blind and Visually Impaired
6th Annual Open House Resource Fair and Community Market
 May 31 and June 1, 2019 from 9:00 am to 2:00 pm
VENDOR & RESOURCE TABLE APPLICATION 2019



Applications and fees must be received by May 10, 2019, space is limited. Rain or shine.

Please print

Business or Group Name: _____ Date: _____

Address: _____ City: _____ ZIP: _____

Contact Name: _____ Phone: (____) _____

Email: _____ Website: _____

Choose one below:

1) TABLES FOR SERVICES PROVIDERS & RESOURCE SPECIALISTS – INSIDE BUILDING ONLY:

a. What services, resources or screenings will you provide?

- | | |
|---|---|
| <input type="checkbox"/> Health information | <input type="checkbox"/> Resources for people with disabilities |
| <input type="checkbox"/> Counseling/Support Group | <input type="checkbox"/> Health Screening: Describe _____ |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Other: Describe _____ |

b. Tabling set up.

All service providers and resource specialists will have table space and one (1) chair. Does your set up require electricity? Yes No

c. Which day(s) will you attend? Friday, May 31 Saturday, June 1

2) TABLES FOR VENDORS – OUTSIDE IN LOT ONLY:

a. What type of items will you be bringing to sell? And are they new, used or both?

- | | | | |
|--|----------------------------------|--------------------------------|-------------------------------|
| <input type="checkbox"/> General merchandise | <input type="checkbox"/> New | <input type="checkbox"/> Used | <input type="checkbox"/> Both |
| <input type="checkbox"/> Arts &/or Crafts | <input type="checkbox"/> New | <input type="checkbox"/> Used | <input type="checkbox"/> Both |
| <input type="checkbox"/> Clothing &/or textiles items | <input type="checkbox"/> New | <input type="checkbox"/> Used | <input type="checkbox"/> Both |
| <input type="checkbox"/> Furniture &/or appliances | <input type="checkbox"/> New | <input type="checkbox"/> Used | <input type="checkbox"/> Both |
| <input type="checkbox"/> Farmer’s market or packaged foods | <input type="checkbox"/> Organic | <input type="checkbox"/> Fresh | |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> New | <input type="checkbox"/> Used | <input type="checkbox"/> Both |

Briefly describe your items: _____

Note: Please arrive by 8am to set up. Sale items are at the discretion of the Managing Director. Please contact GDABVI for any questions or clarifications.

b. Which day(s) will you attend? Friday, May 31 Saturday, June 1

Community Market Vendor Fee: \$15 for one day or \$25 for both days (includes 8’x8’ tented space, one 6’ table and 2 chairs). **Payment due by May 10, 2019.**

3) ALL APPLICANTS:

- a. **Are you available to stay for the entire Fair from 9 am – 2 pm?** Yes No
We strongly encouraged you to stay from 9am-2pm. If you are unable to, please indicate your time:_____.
- b. **We will offer one or more free prizes each hour to visitors. Can you provide us with a raffle prize to be given out?** We will announce your name or group as the donor of the prize given during the Fair? Yes No Unsure
- c. **Additional needs or questions:**_____

VENDOR AND RESOURCE TABLE GUIDELINES

We invite you to:

- Participate in the Open House Resource Fair and Community Market for the purpose of improving community health, awareness and recreation, especially among persons with vision impairments and other disabilities.
- Sell affordable items that support health, well-being, social and recreational enjoyment.
- Enjoy a free lunch and refreshments provided during the Fair. Take breaks, as needed.

We ask you not to:

- Solicit funds or contributions beyond the sale of Community Market items.
- Use tobacco products or consume alcohol or drugs on the premises.
- Distribute religious, political or partisan materials or adult-nature information.

I have read these guidelines and will do my best to adhere. I also understand that I am responsible for my own set up, clean up and security of materials and goods at the GDABVI Resource Fair and Community Market.

Signature:_____

Date:_____

Applications and fees must be received by May 10, 2019, space is limited. Rain or shine.

Mail, fax or email this application to:

Malaika English
GDABVI
16625 Grand River Ave.
Detroit, MI 48227

Fax: (313) 272-6893
Email: English@GDABVI.org
Call: (313) 272-3900 for more information
You will be contacted to confirm your table.

For Office Use

Date Application Received/Initials:

Date Table Confirmed/Initials:

Date Tented Space Paid by Vendor/Initials: